



Summer 2023 Supplemental Course

EPA-608 Refrigerant Certification Test

Total Hours: 10

Location: Shelbyville Campus

This course will provide a review of basis refrigerant principles. The course also progresses through Types 1,2, and 3 refrigerants. The ESCO Institute Exam will be proctored on day five of class.

- Cost of Class: \$237
- ESCO Test Exam Fee - \$25
- Contact the TCAT Shelbyville Student Services office at 931-685-5013 for information about the course.
- Instructor: Scott McKinney
- Location: Shelbyville Campus, 1405 Madison Street, Shelbyville, TN 37160
- Last Day to Apply: March 31, 2023
- Last Day to Pay: April 17, 2023
- Class Starts Monday, May 8, 2023
- Minimum enrollment for the class is 8 students.

Enrollment Steps:

Step One Apply	Apply Online via www.tcatshelbyville.edu/future-students/admissions and click the 'Apply Now' button. (See step by step instructions below) * Last day to apply is March 31, 2023
Step Two Confirm	You will be notified via your TCAT campus email the week of April 3 to confirm your acceptance. When you confirm, the TCAT Student Services office will register you for the class. *Last day to confirm is April 17, 2023
Step Three Pay	Pay (Tuition Payment Reserves a Seat). This class does not qualify for federal or state financial aid. (See step by step instructions below) *Last Day to Pay is April 17, 2023
Step Four Start Class	Class starts Monday, May 8, 2023 Class Meets Monday through Friday nights (5/8 – 5/12) from 5:30 p.m. – 7:30 p.m. Last Day of Class is Friday, May 12, 2023

Refunds: No refunds are made to students that begin the supplemental course.

Notice of Changes to Teaching Format

TCAT Shelbyville and the instructor reserve the right to change the teaching format from an on-ground to online class if a need arises due to health or weather concerns. Students will be notified by email as soon as possible.

Right to Adjust or Cancel

The College reserves the right to adjust offerings and schedules based on enrollments. Class size is limited enrollment and is based on the date of completed application and related requirements. The Tennessee College of Applied Technology Shelbyville is an equal opportunity training institution.

Steps to Apply for Supplemental Courses:

1. To apply for admission, go to www.tcatshelbyville.edu/future-students/admissions and click the “Apply Now” button.
2. Click on “First time user” account creation if you have not previously applied or enter the Login ID and PIN you have already created and select “Login”. DO NOT LOSE THIS INFORMATION. This creates a MyTCAT Portal for you.
3. Complete each field of the Application Checklist.
4. Be sure to select the 04 Special Industry/ Supplemental Application Type.
5. Select the Summer 2023 Admission Term.
6. When selecting the Program of Study, make sure to select the campus location you wish to attend.
7. Click the specific Supplemental Concentration you wish to attend.
8. Select Application is Complete when you have completed the application. Select Finish Later if you would like to finish your application later.
9. Check your personal and TBR campus email regularly for correspondence from Admissions.

To pay for your supplemental course, please complete ONE of the following steps:

1. To Pay Online: access your MyTCAT portal, click on the “My Account” icon; OR
2. To Pay In-Person: Fees may be paid in person Monday through Friday 8:00 a.m. until 4:00 p.m.; OR
3. To Pay by Phone: (931-685-5013 Ext. 133) with a credit card

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