



# TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

SHELBYVILLE

November 10, 2020

Dear Current TCAT Shelbyville Student,

Our campus appreciates your ability to be flexible and adaptable as we navigate the challenges and opportunities of the current pandemic.

As we approach the middle of November and the holidays, our campus has made the proactive decision to systematically move learning online at least one day a week beginning the week of November 16. Please consider these "practice days" for online learning if the possibility arises that we need to move to a true hybrid or full remote learning environment. Your instructor will work to assure you have online materials and assignments.

Our team continues to monitor the COVID-19 positive cases in our service area. Your health and the health of our faculty and staff are most important. Your program success is also important, and we want to make sure we are doing all we can to keep you on track to completing your career goals.

Over the next couple of days, your instructor will choose a day your entire class will be online and will communicate this decision to you. Your responsibility is to make sure you have access to the internet outside of campus and you have access to a laptop. If you need a laptop, we have loaner laptops. Please let your instructor know you need a laptop. Do not wait until November 16 to let your instructor know because there may be software that needs to be loaded on the laptop.

As always, our team is here to assist you. Please reach out to one of the following individuals if you have questions:

Laura Monks, President - [laura.monks@tcatshelbyville.edu](mailto:laura.monks@tcatshelbyville.edu)

Michael Klouser, Vice President - [michael.klouser@tcatshelbyville.edu](mailto:michael.klouser@tcatshelbyville.edu)

Leslie Martin, Student Services Coordinator - [leslie.martin@tcatshelbyville.edu](mailto:leslie.martin@tcatshelbyville.edu)

Tracy Boatman, Financial Aid Coordinator - [tracy.boatman@tcatshelbyville.edu](mailto:tracy.boatman@tcatshelbyville.edu)

There is also a great list of community resources located on our COVID-19 resource page - <https://tcatshelbyville.edu/about/current-campus-status>.

Please be safe and take care #TCATShelbyvilleStrong!

Warm Regards,

Laura Monks  
President